

# IM460 - Loading Rates

## Introduction

The following conditions must be met before loading rates:

- The customer must have a rate protection contract.
- The machine must be declared.

The procedure entails:

- Performing a Generic Call.
- Confirming the new rate.

## Perform A Generic Call

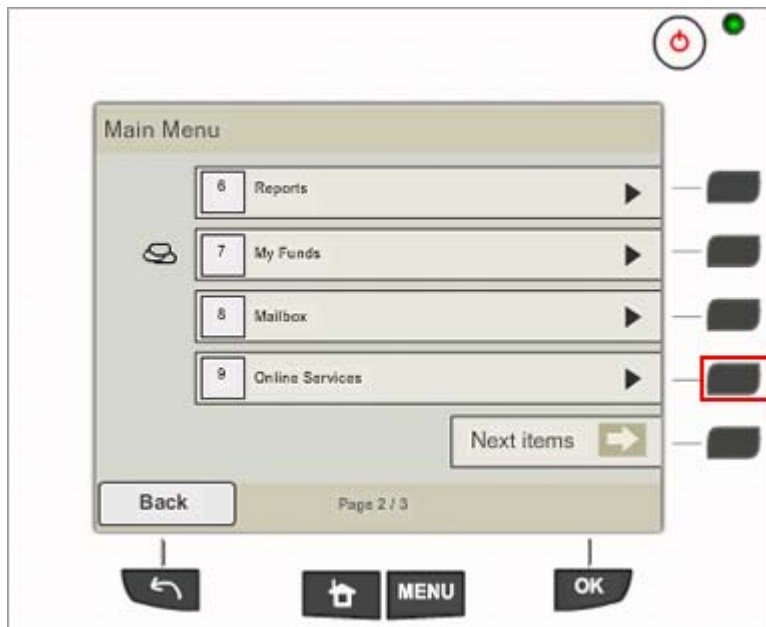
1. From the Homescreen, press the “MENU” button.



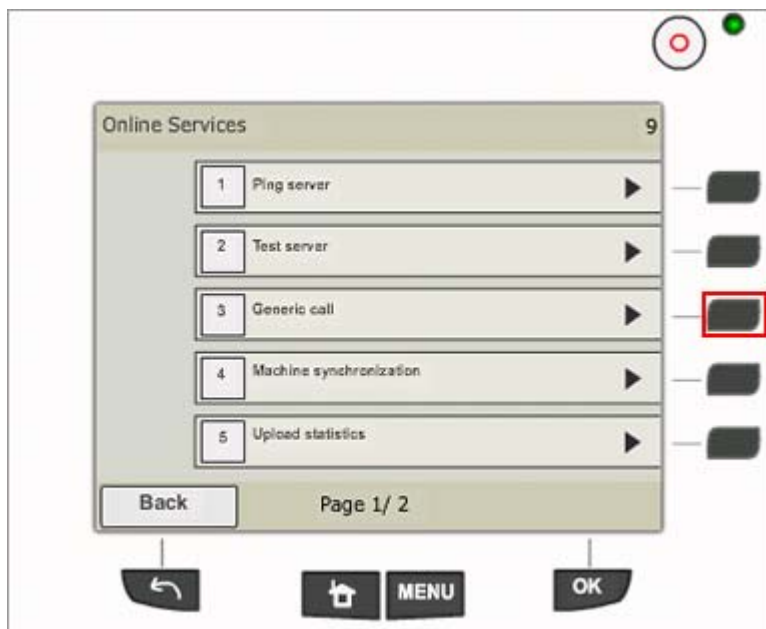
2. From the Main Menu, press the “Next items” button.



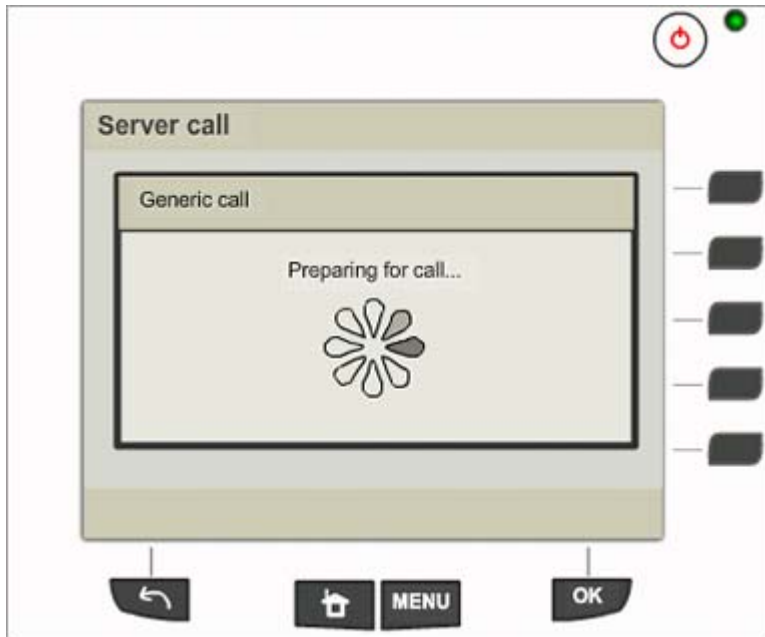
3. Select option 9, the “**Online Services**” button.



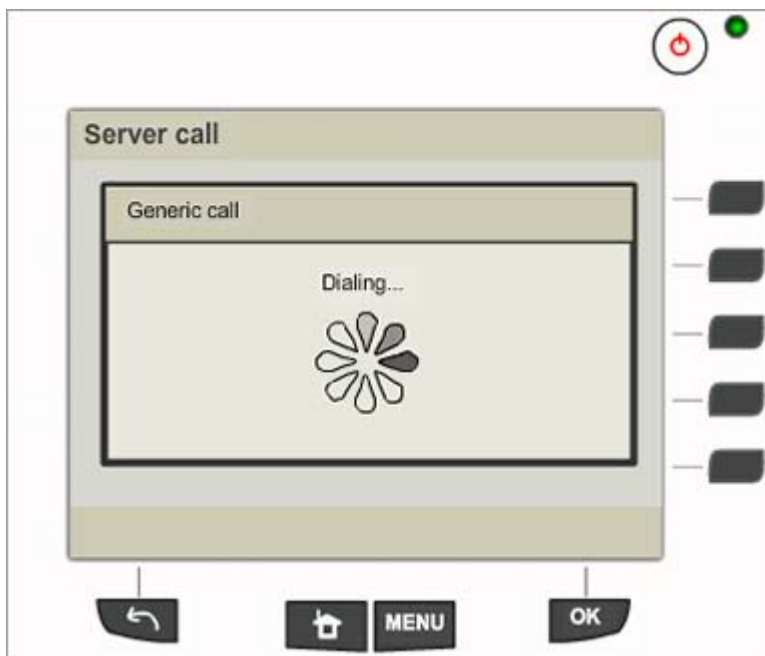
4. The Online Services menu will be displayed.  
- Select Option 3, the “**Generic call**” button.



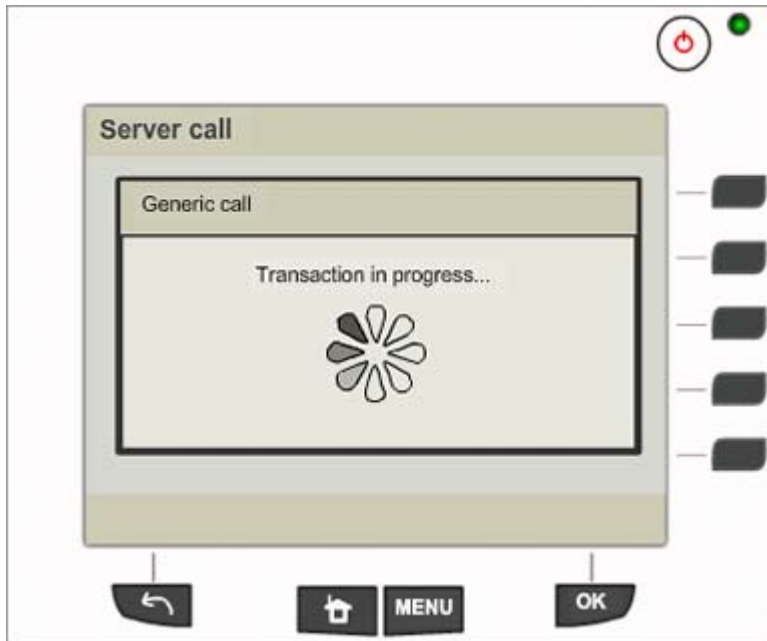
5. The machine is preparing for the call.  
- Do not interrupt this process.



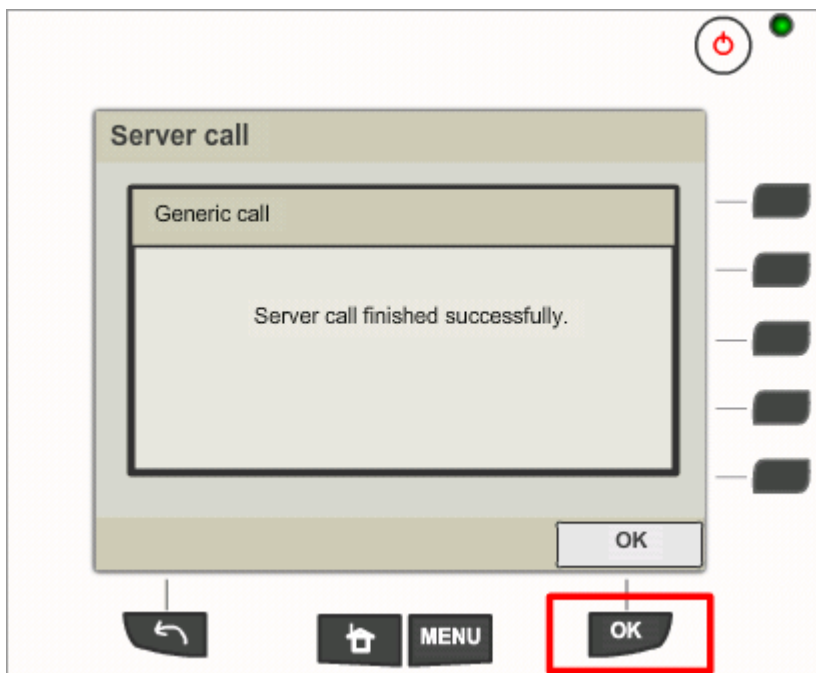
6. The machine is connecting to the server.  
- Do not interrupt this process.



7. The transaction is in progress.  
- Do not interrupt this process.



8. The Generic Call finished and the rates loaded successfully.  
- Press the "OK" button.



9. Press the “**BACK** or **HOME**” button until the Homescreen is displayed.

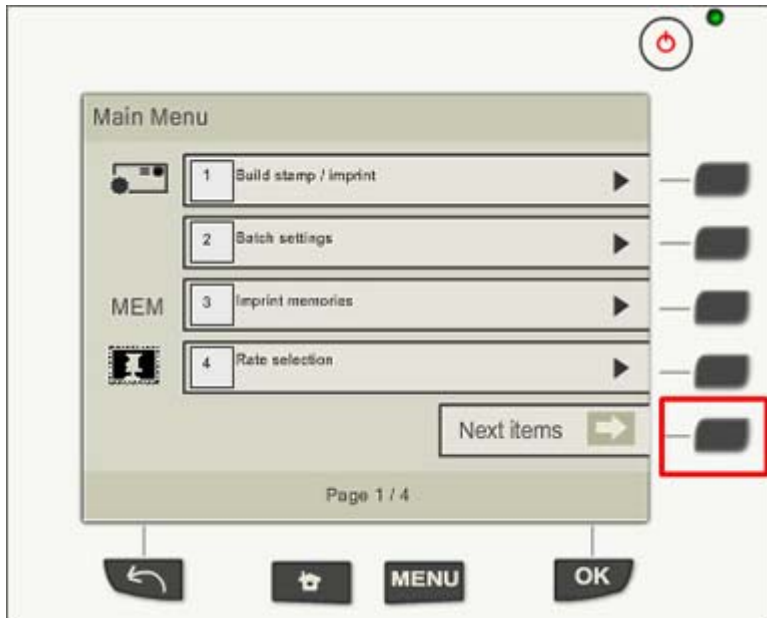


## New Rate Confirmation

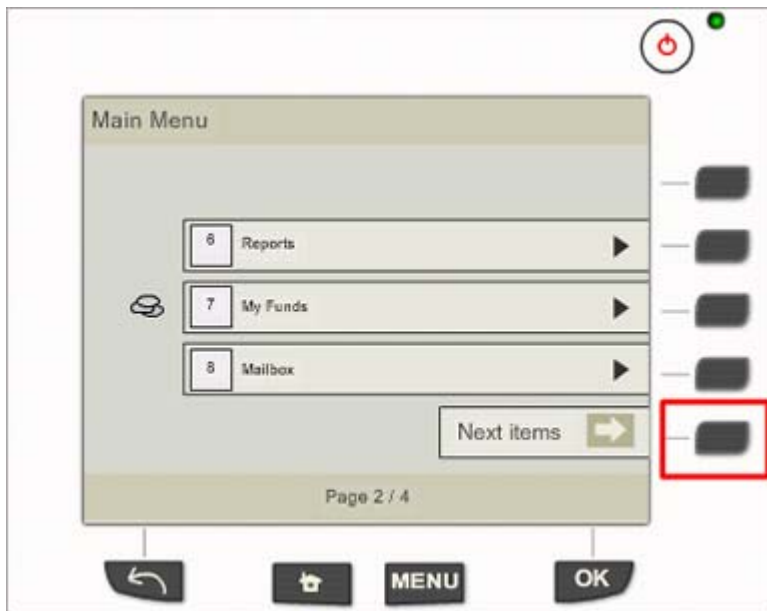
1. Press the “**MENU**” button.



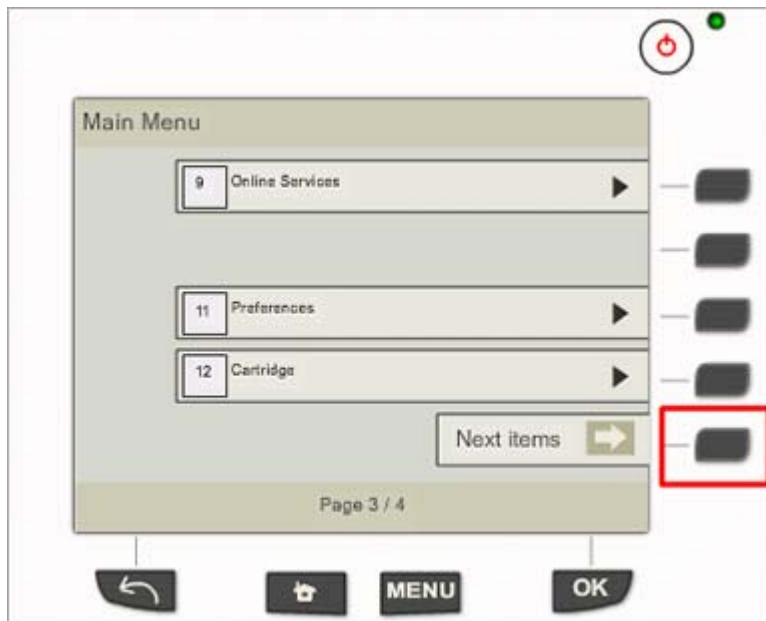
2. Press the **“Next items”** button to access the next page of options.



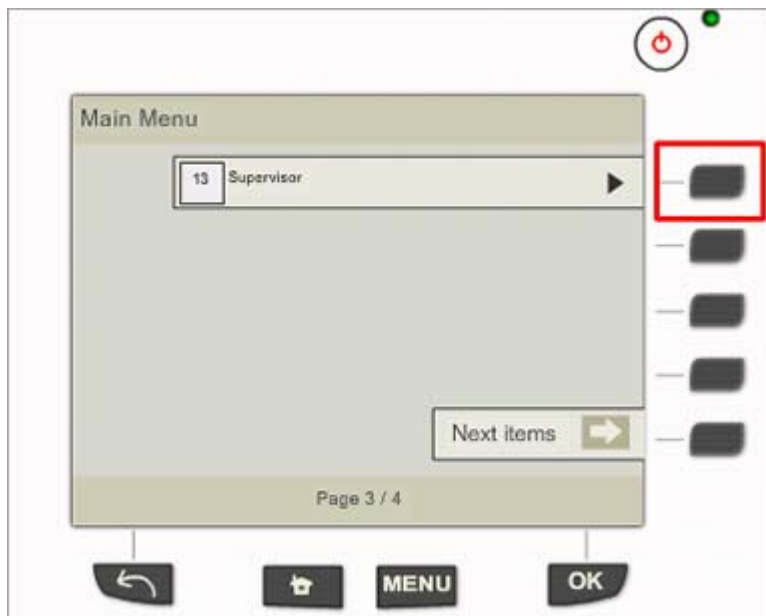
3. Press the **“Next items”** button to access the next page of options.



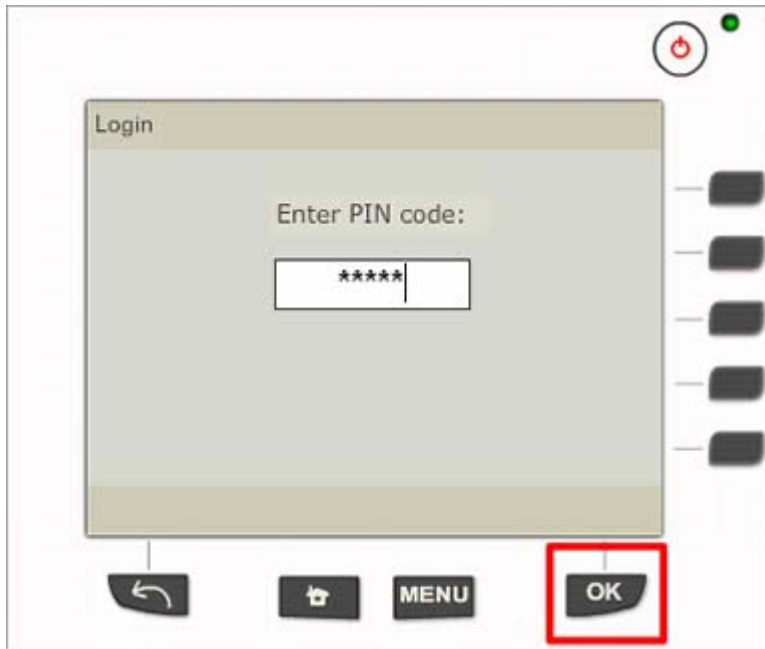
4. Press the “**Next items**” button to access the next page of options.



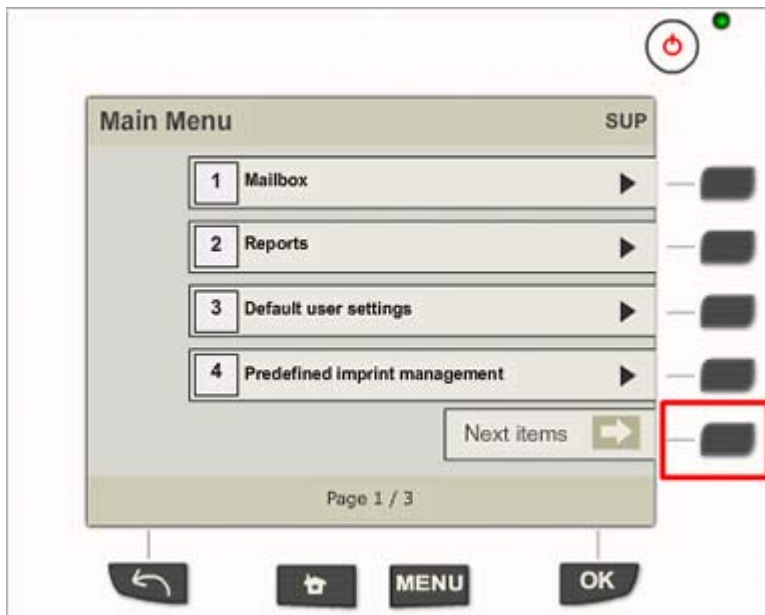
5. Press the “**Supervisor**” button.



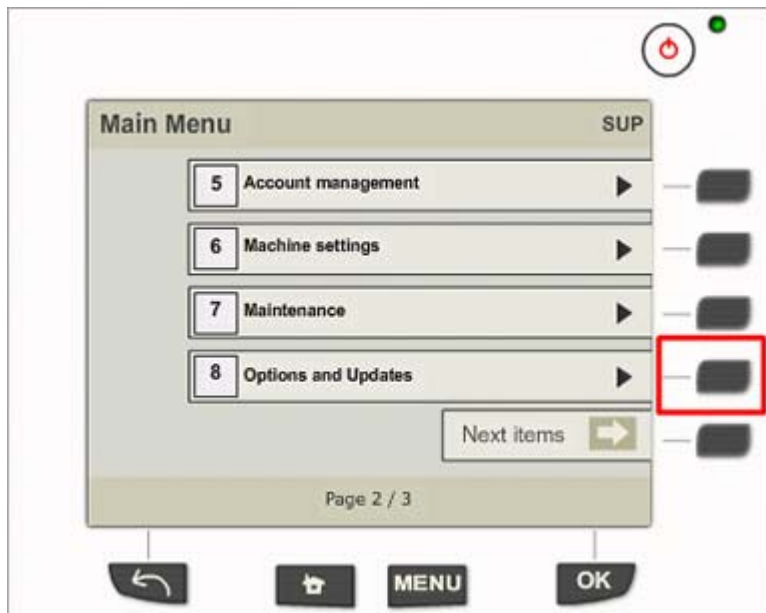
- Using the numeric keypad, enter the Supervisor PIN code, "09430".  
- Press the "OK" button.



- Press the "Next items" button to access the next page of options.



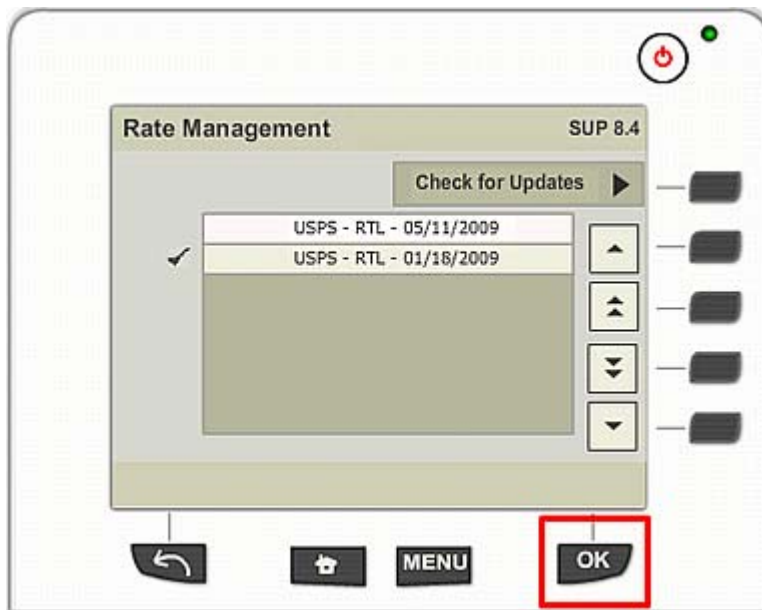
8. Press the “Options and Updates” button.



9. Press the “Rate Management” button.



10. The current rates are indicated by the check mark.
- The new rates, **USPS – RTL – 05/11/2009**, will become active on the effective date.
  - Press the “**OK**” button.



11. Press the “**SLEEP / WAKE**” button to exit Supervisor mode.

